

Concepts for community programmes

1 Identification

Basic Information

Organization's Legal Name	Concepts for community programmes
Alias (if applicable)	None
Acronym (If applicable)	CCP
Organization's former Legal Name (optional)	None
Country of Origin	Somalia
Type of organization	National NGO

Legal Status

- a **Year of establishment in country of operation**
2011
- b **Is the organization registered to operate in the country?**
Yes
- c **Registration comment**
Information not provided
- d **Does the Organization have a Governing Document?**
Yes

2 Contact information

Mailing Address

Type of mailing address	Street Address
Street Address	Garoowe
City	Garoowe
Country	Somalia
Zip Code (optional)	None
Telephone	906659942
Fax (optional)	None
Website (optional)	http://www.ccpson.org/
Organization Email (optional)	conceptsforcommunityprg@gmail.com

Head(s) of Organization

a	Full name	Abdi Warsame Hersi
	Job Title/Position	Finance and Admin
	Telephone	252906659942
	Mobile (optional)	<i>Information not provided</i>
	Fax (optional)	<i>Information not provided</i>
	Email	conceptsforcommunityprg@gmail.com
b	Full name	Eldad Nyamu

Job Title/Position	Head of Programmes
Telephone	+252906659942
Mobile (optional)	252906659942
Fax (optional)	<i>Information not provided</i>
Email	conceptsforcommunityprg@gmail.com

Key Personnel

Does your organization have a board of director(s)?	Yes
Does your organization have any other authorized officers who are not listed above?	No

Connectivity

a **Does the organization have reliable access to internet in all of its operations?**

Yes

b **Please explain how communication is done with non-connected operations**

Information not provided

Working Languages

a **Working language(s) of your organization**

English

b **If other, please state**

Somali

3 Mandate & Mission

Briefly state the background and rationale for the establishment of the organization

Concepts for Community Programmes (CCP) is a national NGO humanitarian organization established in 2011, dedicated and committed to providing access to basic human needs and improving the lives of women from vulnerable households, returnees, and IDPs. Concepts for Community Programmes—through its work in emergencies and long-term development strategies have saved lives, relieved suffering and provided opportunities for a better stand CCP of living for thousands of people. We work primarily within communities and regions ranked as high priority by the UNOCHA Human Development Report. Concepts for Community Programmes implements emergency response programs as well as long-term development programs in the areas of livelihoods, Reintegration, health, climate change, skills, capacity building, peacebuilding, and education.

Briefly state the mandate and mission of the organization

Vision: Access to all basic needs for all rural communities within Somalia Mission Saving lives, improving lives, providing basic services, mobilizing, strengthening and empowering communities towards accelerated development and poverty reduction strategies

Briefly describe the organization's governance structure

CCP is managed by a committee of 7 members which include chairperson—, treasurer and secretary. On the board are 5 females and 3 females. CCP has 10 members of staff working. , 3 project officers and 2 field monitors, and 1 accountant/ finance manager and 4 support staff. The 3 project officers are all female, all decision are made by the committee for implementation by the 10 staff members coordinated by the project co-ordinators.

Ethics

a **Briefly describe the organization's mechanisms to safeguard against the violation and abuse of beneficiaries, including sexual exploitation and abuse.**

CCP has ratified and endorsed the UN PSEA policy and uses it as a code of conduct document signed by all employees, volunteers and contractors. CCP has it own child safe guiding policy adhered strictly by all its staff and volunteers. Staff members will promote the human rights of all people and may not discriminate on the basis of an individual's race, color, ethnicity, national origin, religion, age, political affiliation, gender, sexual orientation, marital status, pregnancy, or disability. Staff members will be accountable to local, national, and international laws and are aware of the consequences for violating these laws. Sexual exploitation, sexual abuse, corruption,

trafficking of adults or children, forced early marriage and other abuse by staff members constitute acts of gross misconduct and will result in disciplinary action, up to and including immediate termination of employment. In accordance with international law, sexual activity with a child (a person under age 18) is prohibited regardless of the age of majority or age of consent locally. Mistaken belief in the age of a person is not a defense. Staff members are prohibited from having sexual relationships with beneficiaries. These relationships are often based on unequal power dynamics and may undermine the credibility and integrity of humanitarian work. This includes the exchange of money, employment, goods, or services for sex, including sexual favors or other forms of humiliating, degrading or exploitative behavior, for selection as a beneficiary or for assistance as a beneficiary.

b Are these mechanisms formally documented in an organizational policy or code of conduct?

Yes

c Briefly describe the organization’s mechanisms to safeguard against fraud, corruption and other unethical behaviour.

CCP has zero-tolerance of corruption and fraud, we have a disciplinary including system against fraud, system against fighting in office, we have also disciplinary system against harassment in office, any commits with these will have its consequence either warning or dismisses from the job (system against fraud has to dismiss from job and legally accuses what he/she has lost according to level of the fraud).

d Are these mechanisms formally documented in an organizational policy or code of conduct?

Yes

Experience(s)

Food Security: Agricultural inputs	10+ years
Food Security: Cash assistance	10+ years
Food Security: Food assistance	10+ years
Food Security: Food assistance for assets	10+ years
Protection: Registration and profiling	1-5 years
Protection: Prevention of and response to crime/violence, including SGBV	1-5 years
Protection: Legal assistance and access to justice	1-5 years
Protection: Detention and freedom of movement	1-5 years
Protection: Birth registration	1-5 years
Protection: Access to asylum	1-5 years
Nutrition: Nutrition in emergencies	1-5 years
Nutrition: Nutrition - general	1-5 years
Nutrition: Malnutrition prevention and treatment	1-5 years
Nutrition: Infant and young child feeding	1-5 years
Livelihoods: Technical and vocational education and training	1-5 years
Livelihoods: Smallholder agricultural market support	1-5 years
Livelihoods: Microfinance, microcredit and revolving loan funds	1-5 years
Livelihoods: Community mobilization	1-5 years
Livelihoods: Co-existence with local communities	1-5 years
Livelihoods: Cash and voucher assistance	1-5 years
WASH and Environment: Basic sanitation	1-5 years
WASH and Environment: Natural resources, environmental pollution and climate action	1-5 years
WASH and Environment: Hygiene	1-5 years
WASH and Environment: Energy	1-5 years

WASH and Environment: Water	1-5 years
Education: Education in emergencies	1-5 years
Education: Learning Outcomes	1-5 years
Education: Early childhood development	1-5 years
Education: Education - general	1-5 years
Camp Coordination & Camp Management: Coordination and Partnerships	1-5 years

Does your organization work with populations of concern as defined by UNHCR?

Yes

Country Presence

a Country

Nugal; Bari; Sanaag Region; Sool; Bari; Mudug; Mudug

b Number of staff in country

11 to 25

c Briefly describe the organization's engagement with the communities in which you operate

Active collaboration with local authorities, beneficiaries, including a representative of persons with disabilities are often involved in participatory M&E; as stipulated by CCP M&E; policy. Monitoring and evaluation includes participatory tools and exercises to engage women, girls, men and boys. Information collected by Community Based Protection Committees informs reporting and evaluation.

Security

a Does the organization have the ability to work in high-risk security locations?

Yes

b Does the organization have policies, procedures and practices related to security risk management

Yes

c Briefly describe the organization's ability, if any, to scale-up operations in emergencies or other situations requiring rapid response.

CCP capacity as an organization to respond quickly, effectively and creatively to people in immediate need is vital and requires our staff to be prepared and persevere under difficult circumstances. This approach is tempered professionalism and prudent judgment.

4 Funding

What is your organization's annual budget (in USD) for the current and two previous years?

2020	\$500,001 to \$2,000,000
2019	Less than \$500,000
2018	Less than \$500,000
2017	Less than \$500,000
2016	None

Major Donors

a Please select the type of donors that fund your agency

International Non Governmental Organizations, United Nations Agency, Individuals, Trusts and foundations, Other

b Please list your main donors for programme activities

IFOR Netherlands- international Fellowship for Reconciliation- peace building

c Please list your main donors for core funding

5 **Collaboration**

Has your organization collaborated with any UN agency?

Yes

a **ocha**

CCP Has got 2 approved projects in the HRP 2020 with OCHA project numbers HSOM20-CCM-159989-2 and HSOM20-FSC-159762-2

Has the organization collaborated with or participated as a member of a cluster, professional network, consortium or any similar institution?

Yes

Please state which cluster, network or consortium and briefly explain the collaboration

Food security cluster, protection cluster, nutrition, Wash cluster, CCM

Would you like to upload any accreditations received by your organization?

No

Would you like to upload any reference letters for your organization?

Yes

Name of referring organization	Date Received
Ministry of women development and family affairs	Jan 4, 2019
Ministry of Agriculture and Irrigation	Sep 26, 2018
Ministry of Agriculture and Irrigation	Apr 11, 2018
Global Alliance for Climate Smart Agriculture (GACSA)	Oct 14, 2020

6 **Project Implementation**

Programme Management

Does the organization use a results-based approach to managing programmes and projects?

Yes

Please provide a brief description of your management approach

CCP uses the LFA method's nine planning steps which is a comprehensive planning model that covers all stages of the planning process, all the way to a completed project-, programme- and/or operation plan. The steps followed by CCP through the LFA methodology are:- 1. Analysis of the project's context/environment (Background information) 2. Problem analysis / Situation analysis (What main problem shall be solved by the project? Which are the causes and effects of this main problem?) 3. Analysis of stakeholders (Which individuals and stakeholders are affected by and affect the project?) 4. Formulation of objectives (What do we wish to achieve with the project? What are SMART objectives?) 5. Activity planning (Which measures shall be implemented to achieve the objectives?) 6. Resources planning (Time management, staff, budget and if needed, necessary equipment) 7. Indicators and means of verification (MoVs) (How do we measure results?) 8. Risk analysis and risk management (Which factors may affect our results?) 9. Analysis of assumptions (Prioritisation, what can the project handle, and what will other stakeholders handle?) The LFA method is based on the broad participation of stakeholders in planning and implementation. Stakeholders are those who are affected by and those who affect what takes place in the project, either directly or indirectly.

Does your organization have a system for monitoring and evaluating its programmes and projects?

Yes

Briefly explain your M&E system

In CCP MEL activities we focus our attention on data and information coming from participatory processes from grassroots for decision making and learning at organizational level. We use different evaluation frameworks such as casual frameworks including log frames and Theory of Change (ToC), Participatory Monitoring, Evaluation and

Learning; contribution frameworks, such as Outcome Mapping and Process Tracing, as well as gender analysis approaches with intersectional perspectives which are closely linked with evaluation frameworks around power asymmetries. In our programmes we apply a wide range of technical skills for social research, including qualitative and quantitative tools to aid data generation, and collective and multi-stakeholder analysis. We particularly favour transformative participatory tools that are oriented in reflection and action. From CCP's learning perspective, MEL participation of different stakeholders – understood as methods, tools, approaches, practices, and attitudes – is not just considered a “good practice” but actually constitutes a core, pragmatic principle to inform processes of organizational learning and decision making. Since CCP acknowledges that knowledge is to be created by actors on the ground, programmes need to be informed by stakeholders’ interpretation and participation in making sense of their experiences whether failure or success to do it better next time or scale-up

The Four Reasons That We Measure: We measure impact for four reasons, which are covered in more depth below.

1. **Prove.** We have an obligation to beneficiaries and to our donors to prove our impact. We also use impact data to make resource allocation decisions.
2. **Learn.** We’re constantly learning and evaluating so we can improve each individual programming unit.
3. **Improve.** Impact data helps us develop new life-improving products.
4. **Maintain.** We use our impact data to maintain operational consistency across all geographies.

Does the organization have systems or procedures in place for beneficiaries to provide feedback on project activities?

Yes

Briefly explain your feedback mechanism

CCP uses community-based complaints mechanisms such as the use of local leaders like local chiefs, county authorities, religious leaders, the beneficiaries makes up the complaint mechanism/ feedback mechanism as stipulated in CCP transparency policy. CCP feedback and complaints mechanisms defines the purpose and limitations of the mechanisms (e.g. steps involved in processing and responding to complaints, how to handle PSEA reports/complaints), addresses confidentiality and non-retaliation issues, is updated regularly and assigns clear roles and responsibilities. CCP's Feedback, complaints, and reporting mechanism aim at:-

1. solicits and listens to, collates, and analyzes feedback and complaints from members of the community where CCP works about their experience of an intervention provided by CCP and its partners;
2. solicits and listens to, collates, and analyzes feedback and complaints from partners about their experience of working with CCP triggers action, influences decision-making at the appropriate level in the organization and/or prompts a referral to other relevant stakeholders if necessary and appropriate;
3. provides a response back to the feedback or complaint provider and if appropriate, the wider community.

In some contexts, particularly in humanitarian responses or when working in consortia, an inter-agency or joint mechanism may exist. It is always preferable for CCP and partners to utilize joint mechanisms where they exist rather than setting up a separate FCM. CCP must ensure that joint mechanisms meet CCP's minimum standards which may require following-up with the lead agency (if not CCP) and may necessitate that the minimum standards are included in agreements with other agencies.

Financial Controls

Your organization's accounting system

Computerized accounting system

What is the method of accounting adopted by the organization?

Cash

Does your organization have a system to track expenditures, prepare project reports, and prepare claims for donors?

Yes

Briefly explain the system used

We use quickbooks software

Internal Controls

Does the organization have segregation of duties in the following areas of responsibility?

- a Recording of a transaction:** No
This is done by our finance unit
- b Bank reconciliation:** Yes
This is done by our accountant
- c Custody of assets involved in a transaction:** Yes
Recorded by the finance unit and the custodian is the relevant department which will utilize the asset, but overall mandate lies with the board members especially on non current assets.

- d **Authorization to execute a transaction:** Yes
The asking department writes a request to finance, the finance takes it to the head of programmes for approval once approved he also approves and releases the budget to procurement for the purchase to be made
- e **Procurement:** Yes
The head of procurement asks from the head of programmes when approved the request is further submitted to the finance unit for approval and budgetary release
- f **Payment approvals:** Yes
The head of the department has to make a request then to the head of programmes for approval and then to head of finance for final approval and payment.

Does the organization have an adequate number of experienced staff responsible for financial management in all operations?

Yes

Does the organization have documented policies in the following subject areas?

Area of Responsibility	Documented Policies?
Procurement	Yes
Asset and Inventory Management	Yes
Human Resources	Yes

Banking Information

Does the organization have a bank account?

Yes

Does the organization currently maintain, or has it previously maintained, a separate interest-bearing account for UN funded projects that require a separate account?

Yes

Audit & Assessments

Is the organization regularly audited?

Yes

Please indicate the type(s) of audits the organization undergoes?

Audit Type	Documented
Financial statement audit	Yes
Donor audit	Yes

Were there any major accountability issues highlighted by audits in the past three years?

No

Has the organization undergone a formal capacity assessment?

Yes

Assessment Type	Documented
Other formal capacity assessment	Yes

Reporting

Briefly explain the key results achieved by your organization over the last year

-Implemented a peacebuilding project in sool region - early conflict warning mechanisms established, peace dialogues and meetings held.(Community sensitization campaign implemented,■ Community peace education projects implemented,■ Projects benefiting host and displaced communities implemented,■ Peaceful coexistence projects implemented) - Training IDP women on Small Business Management training - Supporting social capital: supporting the formation of farmer associations, cooperatives, savings and loans associations -Advocacy for inclusion of POCs into social safety nets -Community outreach and referral pathways in place/ continuously updated. -Community dialogues around social norms and harmful practices -Community participation in SGBV prevention and response - Trough the cluster and other stakeholders CCP has strengthened referral system allowing children with

specific needs to access timely protection services and build the capacity of caseworkers. - Awareness creation on Covid19. Organizational Capacity Building Results Achieved Are:- 1. Enhancing M&E; good practice frameworks 2. Ensure that the M&E; requirements are proportional to the activity expenditure and complexity and consider the feasibility of “quality proofing” the present practices rather than seeking standard approaches. (Similar initiatives are ongoing in the humanitarian field). 3. Trained our staff on SEA 4. Encouraged our staff to take advantage of the free humanitarian courses offered on Kaya online global learning platform to improve their skills in their relevant fields of specialty and interest. 5. Good standing with local communities, local authorities, stakeholders, and partners that we collaborate and serve.

Does the organization publish annual reports?

No

Date of most recent annual report (if applicable)?

Oct 20, 2020

7 Other Information

Other information the organization may wish to share? (optional)

Information not provided

The organization confirms that the information provided in the profile is accurate to the best of its knowledge, and understands that any misrepresentations, falsifications or material omissions in the profile, whenever discovered, may result in disqualification from or termination of partnership with the UN.

Yes